Phone: (928) 402-4368 / Fax: (928) 473-7654

www.gilacountyaz.gov

GILA COUNTY FAIRGROUNDS USE APPLICATION

Special Events: Facility Rental Level 2: Event Application

Event Level 2– An event for which the majority of these conditions are anticipated and/or is open to the public.

- Event will occur over a single or multiple day period.
- Event will bring in 300 to 850 people total.
- Admission or Entry Fees may or may not be charged.
- Event is open to the public. (Security Required)
- Moderate use of Gila County staff and equipment.
- Food will be sold
- Alcohol will NOT be sold or distributed.
- There will be live entertainment.
- Merchandise will be sold.
- .

Event Applications are processed in the order received. **Submitting this request does not guarantee dates or use of facility.** Applications must be submitted at least 60 days prior to the Event Date. If requesting an Adjustment of Fees, applications must be submitted at least 90 days prior to the Event Date. If any portion of the application is incomplete or requested information is not provided, **including the Event Deposit Fee of \$175**, the proposed Event WILL NOT be considered until a complete application is submitted. Full Payment will be required after a contract is issued.

Contact and Event Information

Event Title:			
Applicant or Organization Name:			
Website:			
Address:			
Contact Person for Event:			
Contact Phone:	Contact Em	ail:	
Alternate Contact:	Phone:		
Event Date(s):	Time:		
Set Up Date:	_ Clean Up D	oate:	
Type of Organization producing Event: For Profit	501(c)	Non-Proft	Govt
Anticipated DAILY Attendance/Participants:	TOTAL At	tendance:	
What is the nature of the Event activities?			



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Event Information

ATV	equested:						
	Car Track	Commercial	Exhibit _	Grandstand _	Horse _	Livestock	Livestoc
Grounds	and/or Motor Cross	Building	Hall	Area	Stalls	Shed A	Shed B
_Livestock	Rodeo	Other Areas					
Shed C	Arena						
er Facility serv	ice or equipment need	ds not listed above (Additi	ional fees may appl	y):			
Alcohol is I	NOT PERMITTE	ED at Level 2 Events	<u>.</u>				
Food will b	e SOLD at Level	2 Events.					
Will there b	e any Food sold?	Yes orN	lo				
		Gila County Health In menu if required. The					I
If you are co	ollecting admissio	n or registration/entry	fees, please lis	t all fees including	g discounts:		
Adult: \$		Child:	\$				
Entry: \$		Other:	\$				
Event							
		in detail and include					
	parate piece of pa	per ir necessary.)					-
		per ii necessary.)					-
(Attach a se							-
(Attach a se							
(Attach a se				ndicate how many			:

parking control may require that fees be paid for said services. The Facility Renter is responsible for payment of all fees. This form is for application purposes only and does not guarantee the availability of either venue or dates

requested.



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Which facility will be rented? Please check appropriate box, fill in # of days or hours and enter Total Fee(s). DEPOSITS (\$50.00 of cleaning fee is non-refundable) Cleaning Fee - \$150.00 Key Deposit - \$25.00 BUILDING Exhibit Hall: The building is 30' x 120' (7200sq ft) including kitchen and restrooms. Capacity is 480 people. First Day of Event - \$350.00 Each Additional Day of Event - \$250.00 Days Commercial Building: Capacity is 320 people. First Day of Event - \$200.00 Each Additional Day of Event – \$100.00 Days **OUTDOOR FACILITIES** E.M.T. required for Go-Kart and all High Risk events. Horse Racing Events are required to have an ambulance and E.M.T ATV Ground \$75.00 per day, \$300.00 per week (5 days) Days Rodeo Arena First Day of Event – \$1,200.00+set-up charges \$150.00 for each additional day Days \$25.00 per hour for lights Hours Grandstand Area First Day of Event – \$500.00 \$150.00 each additional day Days Livestock Shed A (60 x120) \$150.00 per day Days Livestock Shed B (80 x120) \$150.00 per day Days Livestock Shed C (30 x120) \$150.00 per day Horse Stall(s) (per Stall) \$10.00 per day Days \$150.00 per day Car Track and/or Motor Cross Days \$150.00 per day Other Areas at Fairgrounds Days TOTAL FEE(S) DUE: By signing and submitting the Event Application, the applicant vows that the information therein is complete and accurate. If determined that any information on the application is false or incomplete, such falsifications or incomplete information may result in refusal of the application for or cancellation of said event. By signing below I attest to being aware that the associated documents (fees, rules, and policies) are available online at www.gilacountyaz.gov and in hard copy, if requested by calling Gila County Facilities Management at 928-402-4368. I understand it is my responsibility to read, ensure I understand, and uphold the Gila County Fairgrounds Facility Rental Policy and the Special Events – Facility Rules, Policies and Procedures. **Signature of Applicant: Print Applicant Name:** Date: (DO NOT WRITE BELOW THIS LINE) County Review Rental Fees: Conflict with dates: Security: Insurance: Approved: Disapproved:

Signature

Signature

County Personnel Signature

Gila County Board of Supervisors

Chairman

Date

Date



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APPLICATION FOR SECURITY AT THE GILA COUNTY FAIRGROUNDS FACILITY

Name of Individual or Organization:					
Address of Individual or Organization:					
Function to be Held:					
Contact Person for Event:					
Telephone Number:	()				
Date(s) Requested:					
Time of Event:	Start: End:				
Estimate How Many People Will Attend Event:	Public Event : Yes □ or No □				
Will Alcohol Be on the Premises:	Yes □ or No □				
	Commercial Bldg. □ Grandstands □				
Where Will the Event Be Held:	Exhibit Hall 🔲 Rodeo Arena 🗖				
	Other Area:				
How Many AZ Post Certified Officers Needed:					
How Many Sheriff's Office Reserves Needed:					
notify Gila County Facilities Management at (928-405-6438) and the Sheriff's Office at (928-402-1881) of any cancellations or changes in this application. Applicant Signature Date					
(DO NOT WRITE B	ELOW THIS LINE)				
Security Will Be Provide for the Above Event and Date: Yes □ or No □					
Names of Officers Who Will Provide Security:					
Name of Reserves Who Will Provide Security:					
Name of Reserves Who	Will Provide Security:				
Name of Reserves Who	Will Provide Security:				
Name of Reserves Who	Will Provide Security:				
Name of Reserves Who	Will Provide Security:				
I verify that the above Officers and Reserves have been so date listed above.					